

GREAT BEND CITY COUNCIL MEETING

November 6, 2023

6:30 p.m.

Location – City Hall Council Chambers

The Council meeting will be livestreamed for public to view on our city council Facebook page, <https://www.facebook.com/gbcitycouncil/>.

AGENDA

Members present:

___ Mayor Cody Schmidt	___ Councilmember Cory Urban
___ Councilmember Kevyn Soupiset	___ Councilmember Lindsey Krom-Craven
___ Councilmember Rickee Maddox	___ Councilmember Natalie Towns
___ Councilmember Alan Moeder	___ Councilmember Davis Jimenez
___ Councilmember Jolene Biggs	___ Attorney Allen Glendenning
___ Administrator Brandon Anderson	___ Clerk/Finance Director Shawna Schafer
___ Assistant Administrator Logan Burns	

OPENING: PLEDGE OF ALLEGIANCE

A. CONSENT AGENDA

- a) **Minutes:** Minutes of the Regular Session held on October 16, 2023.
- b) **Claim's Warrant Register 11-6-23:** Covering 2023 bills to date.
- c) **Payroll Register P/R 10-20-23 and P/R 11-3-23:** Covering payroll ending October 14, 2023, in the amount of \$506,653.16 and covering payroll ending October 28, 2023, in the amount of \$414,320.00.
- d) **Appointments:** Mayor Schmidt will make appointments as appropriate.
- e) **Home for the Holiday Street Closures and Permissions:** Close Main Street from 24th Street to 12th Street during the parade from 5:15 pm to 6:30 pm on November 25th, 2023. Keep Main Street closed from Broadway Avenue to 12th Street for an additional 2 hours after the parade to allow for activities. Close Lakin Avenue between Kansas Avenue to Main Street from 4:00 pm to 9:00 pm, and parking on the north side of Lakin Avenue from noon to 9:00 pm on November 25th, 2023. Permission for approved event vendors to set up in Jack Kilby Square on Thursday & Friday prior to November 25, 2023 (this includes temporary walls for Foundry Community Church pictures, and hot dogs and hot chocolate stands).
- f) **Horse Drawn Carriage Ride in Brit Spaugh Park:** Permission to allow Horse Drawn carriage rides provided by Chris Clausen for purchase during the Trail of Lights Season on December 15, 16, 22, 23, of 2023 from 5:30 to 7:30pm.

g) **Agenda:** Approval of agenda as submitted or amended.

B. OLD BUSINESS

C. RECOGNITION OF VISITORS AND ANNOUNCEMENTS

The public is free to comment on items not listed on the agenda. Please address comments to the City Council as a body and be mindful of others who may also wish to speak by limiting comments to 3 minutes.

D. NEW BUSINESS

1. **Councilmember Reports:** Councilmembers will report on the boards and commissions that they serve on.

Recommendation: Informational item.

2. **Administrators Update:** City Administrator Brandon Anderson will present an update on what is happening within the City organization.

Recommendation: Informational item.

3. **Economic Development Report:** Economic Development Inc. President Sara Arnberger will present her monthly report.

Recommendation: Information item.

4. **Commission on Aging:** Brenda Lebbin would like to present an update on the Commission on Aging to the Governing Body.

Recommendation: Informational item.

5. **EPA Plating Inc. Cleanup:** Clint Sperry with EPA Plating Inc will address the Governing Body.

Recommendation: Informational item.

6. **Abatements:** Property Maintenance Logan Burns will present abatements.

Recommendation: Take action on abatements.

7. **Master Fee Schedule:** Each year, staff review the master fee schedule and make recommended changes as they see fit. Attached is a copy of the previous

fees and any recommended changes for 2024. City Clerk/Finance Director Shawna Schafer will report.

Recommendation: Motion to approve Resolution 110623- as the master fee schedule for 2024.

- 8. Ordinance Amending Short Term Rental Regulations:** The existing short-term rental (STR) regulations were the culmination of considerable hard work on the part of the Assistant City Administrator Logan Burns, Building Inspector Matt Schafer, their staffs and the Planning Commission. Considerable research was done into the regulations in place in various cities in Kansas and neighboring states and that information was discussed and considered in multiple meetings of the Planning Commission. Statutory notice of those meetings was given but no STR owners attended to provide input into the process at that time. However, after the regulations were passed by the Council, at least two STR owners have contacted city staff and the Council with concerns about some of the provisions of the regulations. In response, The City Administrator, Assistant City Administrator, Building Inspector and City Attorney have met among themselves and with the STR owners to further discuss the concerns and draft proposed changes to the regulations that would address the concerns. Ordinance 4423 is the result of that process. The three substantive changes this ordinance would make is the removal of the requirement to obtain approval of 55% of property owners within 200 feet, make the licenses for a period of two years instead of one, and allow the building inspector to license a higher maximum occupancy where it is reasonable for the particular property. City Attorney Allen Glendenning will report.

Recommendation: Motion to adopt Ordinance 4423, regulating the operation of short-term rentals.

- 9. 2024 Blue Cross Blue Shield (BCBS):** As you are aware, Gallagher was still negotiating final numbers with BCBS. Fortunately, with the addition of the competitive proposals, BCBS revised their renewal proposal with an additional 9% reduction in stop loss premiums which amounted to roughly \$50,000. City Administrator Brandon Anderson will report.

Recommendation: Motion to approve the BCBS final numbers for our insurance carrier for 2024.

- 10. Oxidation Ditch Aerator Gear Box Rebuild:** We currently have an oxidation ditch gear box that was bought as a backup in the 1995 rebuild. It has sat since then with no use. We are wanting to rebuild it to put into use on the current Oxidation basin. The current gearbox and mixer have had 25 years of use without being rebuilt. A failure would cause us not to be able to meet the current EPA standards for nutrient reduction. The purpose of this mixer is to provide the right amount of oxygen to microbes that "eat" and change the structure of chemical compounds that help us meet our reduction for ammonia and phosphate. We have in recent years, due to the success of our efforts, the Wastewater Treatment Plant has been the example of how to meet the EPA

standards without the building of a new plant. The quote to rebuild from JCI is \$39,377.00. Public Works Director Jason Cauley will report.

Recommendation: Motion to approve the quote from JCI to rebuild the oxidation ditch aerator gearbox for \$39,377.00

ADJOURNMENT